

Perfectly Packaged – Additional Information for U.S. Customers

If you still have questions pertaining to our Perfectly Packaged service after reviewing this file, please reach out to us at pcnacustomerservice@pcna.com or go to pcna.com to CHAT with a customer service representative.

General Perfectly Packaged Information

- + Perfectly Packaged is available on any Leed's and/or Trimark orders originating from New Kensington, PA.
- + 3 extra days will be added to standard lead time for production of Perfectly Packaged orders.
- + Please specify paper color choice (blue or gray) when ordering. We will default to the gray paper if paper color is not selected at the time the order is placed.
- + We will print your message on a 4" x 7" stock card.
 - Option to send in your own insert is also available. See Third Party Inserts section below.
 - If we are printing, all artwork for insert card & sticker need to be submitted at the time the order is placed.

Product Line Extension

- + Items from Bullet and JournalBooks can now be added to any Leed's and/or Trimark Perfectly Packaged order.
 - Bullet and JournalBooks items are unable to be Perfectly Packaged on their own at this time.
 - If shipping on a PCNA account, customer is responsible for the freight (discounted at 50%) from Bullet to Leed's and/or JournalBooks to Leed's.
 - Standard Perfectly Packaged lead time (7 days for hardgoods / 8 days for apparel) will begin once all items have arrived at our Leed's facility.
 - Orders shipping out of Leed's that include Bullet or JournalBooks items will be limited to domestic shipping only.

Leed's Hardgoods Samples Available Perfectly Packaged

- + We are now offering Perfectly Packaged on any Leed's hardgoods sample order.
 - Standard sample pricing applies
 - Perfectly Packaged fee applies (\$8 [G])
 - Freight will be charged using the Perfectly Packaged Flat Rate shipping
 - Inserts, labels and packing paper will be standardized (no customization available on sample orders). Grey paper will be included.
- + To order, submit as a regular sample order with Perfectly Packaged included in the order notes.

Third Party Inserts

- + Third party inserts can be sent in to be included in your Perfectly Packaged order.
 - An insertion fee of \$0.25 [G] will be charged per box (regardless of the number of inserts). No fee will be charged to insert other PCNA items.
 - Inserts that will not be allowed include:
 - Items from another supplier that are the same item type as something PCNA sells.
 - i.e. a ceramic mug from another supplier
 - Food items
 - Valuables (i.e. gift cards)